

RM of Miry Creek

Emergency Response Plan

Prepared by

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2022

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Emergency Plan

Introduction and Approval

The contents, of this Emergency Response Plan, provide guidance for *the RM of Miry Creek* to respond effectively to an incident or major emergency.

This document will not prevent the possibility of an incident or emergency occurring. It is intended to provide citizens with information to make them as resilient as possible in times of emergency. This will allow our local authority and first responder to focus on those individuals that are in the most need of assistance. For local authority and emergency operations center staff, this plan will aid in providing a prompt and coordinated multi-agency response, thereby reducing human suffering and loss or damage to property or the environment.

For this plan to be effective, it is important that all concerned are made aware of its provisions and that every official, agency and department be prepared to carry out their assigned functions and responsibilities in an emergency.

The public must be informed about the Emergency Planning and educated as to certain elements (i.e., Warning and Evacuation Procedures).

The Emergency Response Plan coincides with the Saskatchewan Provincial Emergency Management Plan and is a living document that will be amended as necessary.

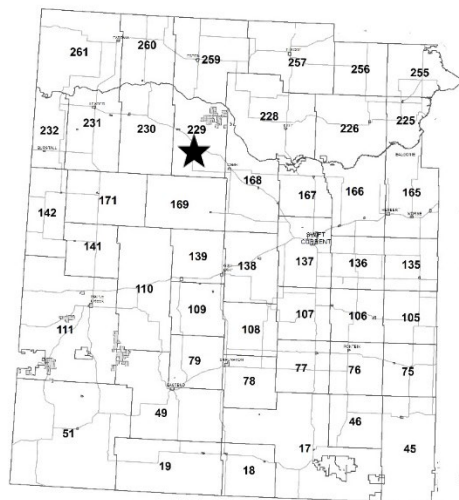
Mark Hughes, Reeve RM of Miry Creek

DATE

RM of Miry Creek

Community Profile

Miry Creek No. 229 (2016 Population 370) is a rural municipality in Saskatchewan, Canada encompassing 1,220.38 square kilometers in area. The rural municipality maintains its office in Abbey, Saskatchewan. The communities of Shackleton, Abbey, Lancer, Abbey Colony, and Wheatland Colony are within the rural municipality. The north boundary of the RM is the South Saskatchewan River and the east, west and south boundaries are shared with adjacent municipalities ie, East-RM of Riverside No. 169 located in Pennant, West-RM of Clintworth No.230 located in Sceptre, and South-RM of Pittville No. 169 located in Hazlet. The rural municipality in conjunction with the provincial government is in charge of maintenance of highways in its area. The first homestead occurred in 1907 with the rural municipality established in 1913 with that same year the Canadian Pacific Railway expanding west into the municipality from Cabri. The economy of the municipality is dominated by agriculture.



SECTION 1: Emergency Plan

1. Purpose

1.1 The purpose of this Emergency Plan is to provide for a prompt and coordinated response to emergencies affecting the RM of Miry Creek, including Abbey, Lancer, Shackleton, and the Abbey and Wheatland Colonies. The plan will be implemented to prevent or limit one or more of the following:

- The loss of life
- Harm or damage to the safety, health or welfare of people
- Damage to property or the environment
- Continue and/or restore essential services

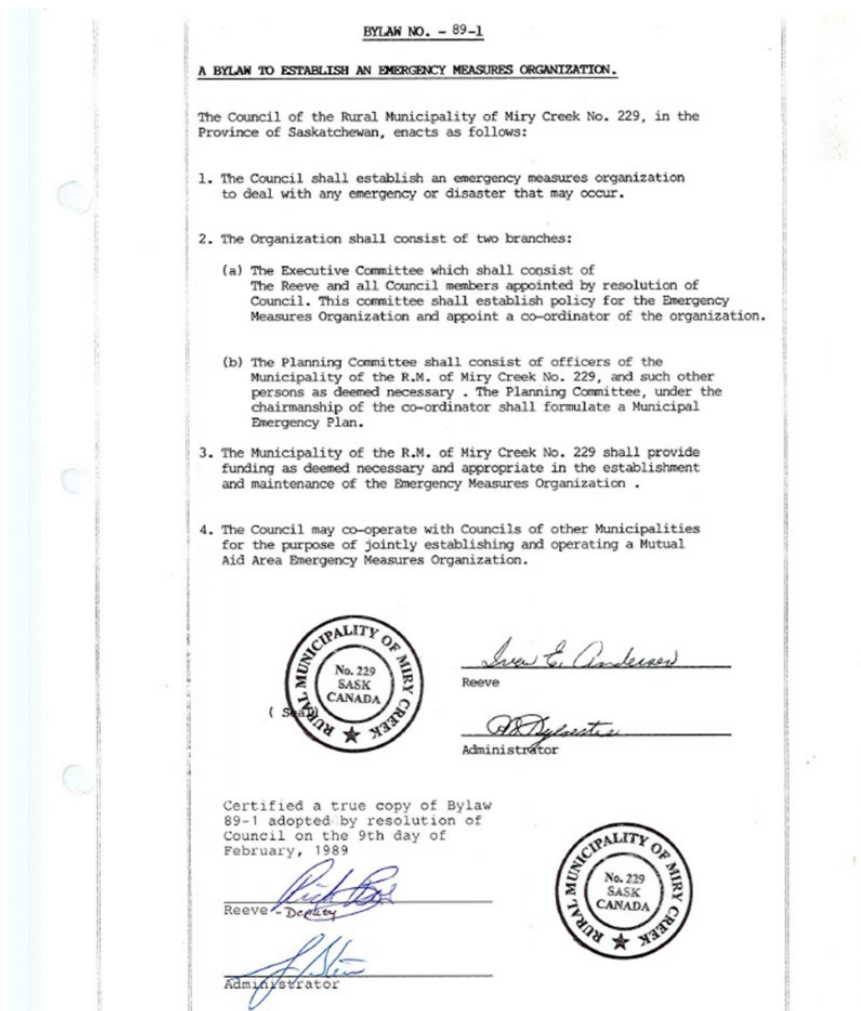
1.2 Exception

This Emergency Plan does not apply to those day-to-day situations which can be handled by the responsible municipal services.

2. Authority

This Emergency Plan is authorized in accordance with:

- *The Emergency Planning Act* - Chapter 8 E-8.1 of the Statutes of Saskatchewan
- Bylaw No 89-1



3. Definitions

3.1 Emergency

An emergency is defined as any abnormal or unique event which occurs with some degree of surprise to demand unusual, extensive and demanding response effort, however caused, which has resulted in or may result in:

- the loss of life; or
- serious harm or damage to the safety, health or welfare of people; or
- widespread damage to property or the environment.

A major emergency is a further escalation with the potential to exceed the community's emergency response capabilities. A major emergency will require resources from other communities and the province.

The most likely major emergencies that could occur within the *RM of Miry Creek* are:

- Fire (Structural/Grass)
- Dangerous Goods or Hazardous Materials release
- Epidemic/Pandemic or Health (Contaminated Water or Air Quality)
- Extended Utility Outage (Power, Natural Gas, Water)
- Public Infrastructure Failure (Transportation Routes, Sanitary Septic, etc.)
- Severe Weather (Blizzard, Wind Storm, Tornado, Hail)
- Mass Transit Incident (Road, Rail)
- Major Aircraft Crash
- Flood
- Pipeline Leak/ Explosion
- Terrorism (Bomb, Shooting)
- Lost Person (Search and Rescue)

3.2 Emergency Coordinator

The person appointed by resolution as the Emergency Coordinator for the RM of Miry Creek.

3.3 Municipal Service

Means Fire, Police, Ambulance/Hospital, Public Works and other agencies operating within the jurisdiction of the RM of Miry Creek.

3.4 Resource

Means personnel, equipment and operational supplies available for use during a period of emergency.

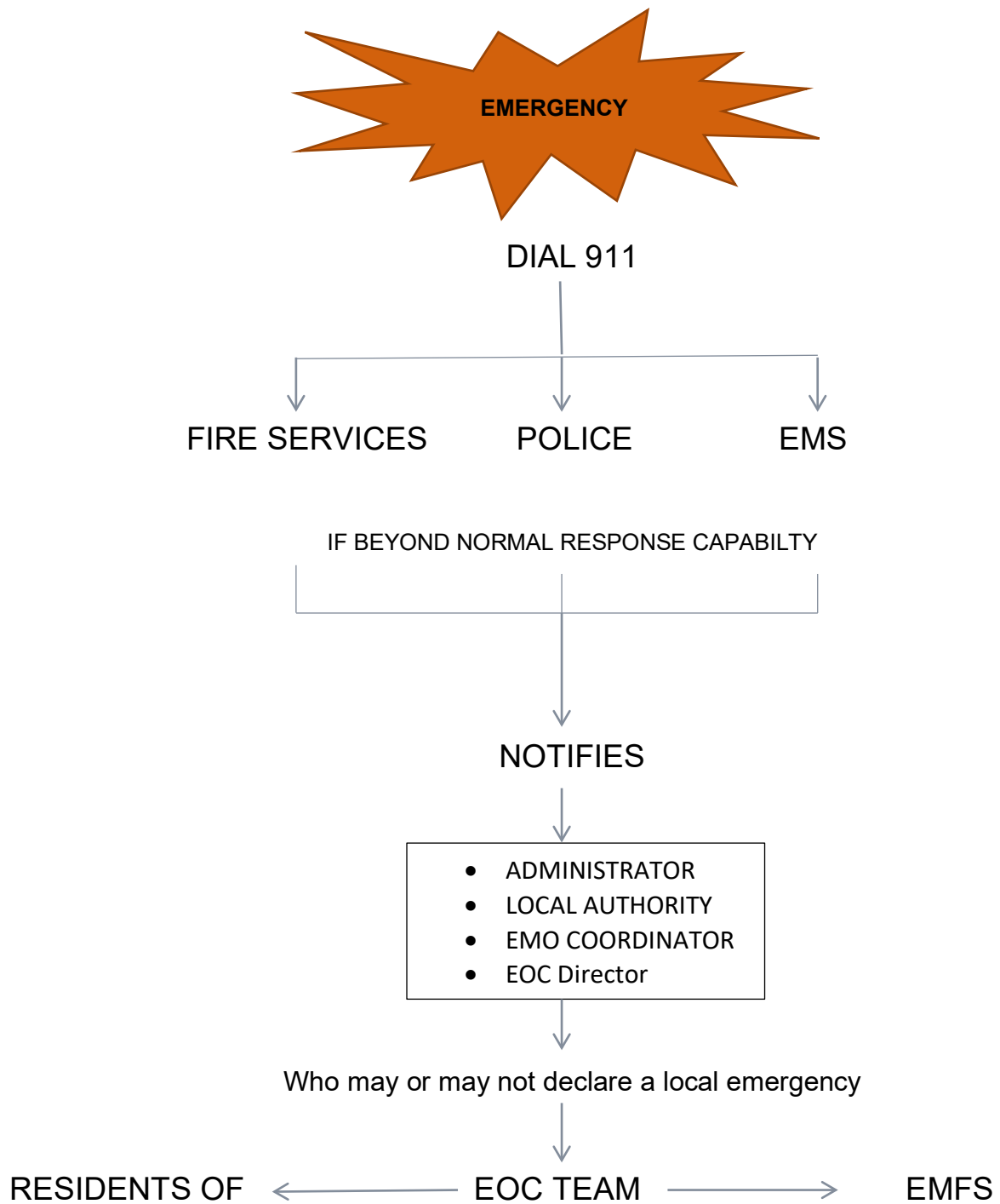
4. Implementation

4.1 This Emergency Plan will be implemented in part or in whole when an emergency has occurred or threatens to occur. Implementation will be authorized by:

1. The Reeve, Mark Hughes
2. in the absence of the Reeve, the Deputy Reeve
3. in the absence of the Reeve and Council, the RM Administrator, Karen Paz, or alternate Krystal Graham
4. Or, by Emergency Response Personnel authorized to act in accordance with this Emergency Plan.

4.2 The taking of extraordinary action by Emergency Response Personnel constitutes implementation of this Emergency Plan.

4.3 Emergency Information Flow Chart



5. Organization and Emergency Control Group

Designation and Duty	Name	Contact
EMO Coordinator - Direct & control the emergency operations at all times -Keep Reeve and council informed of developments -Ensure all directions from the Reeve and Council are carried out -Liaise with emergency personnel -Ensure annual updating of the emergency plan -Ensure that the public is informed bi-annually as to warning and evacuation procedures	Jenn Biensch	306-291-7415 (Cell)
Reeve -Declare an emergency in accordance with proper procedure -Request Council meeting, if required (approval of financial expenditures, etc.)	Mark Hughes Reeve	306-741-1779 (Cell)
Deputy Reeve/Council Members - Assume responsibility in the absence of the Reeve -Participate with the Reeve in the decision making process	Lindsay Nobbs Deputy Reeve Division 6	306-587-7484 (Cell) 306-689-2731 (Home)
	Murray Heron Division 1	306-587-7876 (Cell) 306-587-2976 (Home)
	James Haggart Division 2	306-587-7182 (Cell)
	Perry Andreas Division 3	306-583-9000 (Cell)
	Byron Weedon Division 4	306-587-3323 (Cell)
	Rick Biensch Division 5	306-717-4335 (Cell)

<p>Administrator</p> <ul style="list-style-type: none"> -Advise Reeve and Council on legislation and procedures - Arrange Council meeting, if required - Record Council meeting proceedings - Take and give instructions from the Coordinators of different groups - Assist with the development of mutual aid agreements with neighboring municipalities - Record results - Report findings - Maintain financial and other records pertaining to the emergency - Coordinate and assist scribes 	<p>Karen Paz Alternate: Krystal Graham or Karen Hartman</p>	<p>306-689-2281 (RM Office) 306-689-2412 (Abbey Village Office) 306-689-2925 (Lancer Village Office) 306-587-3266 (Karen Paz Cell) 306-741-7734 (Krystal Graham Cell) 306-587-7736 (Karen Hartman Cell)</p>
<p>RM Foreman</p> <ul style="list-style-type: none"> -Road and Equipment Support Coordination 	<p>Scott Carpenter</p>	<p>306-831-2312 (Cell)</p>
<p>Village Foremans</p> <ul style="list-style-type: none"> -Water -Backup Emergency Power 	<p>Simon Button (Abbey) Cornelius Wall & Keith Nelson (Lancer)</p>	<p>306-774-5267 (Simon Cell) 306-315-2291 (Cornelius Cell) 306-587-7537 (Keith Cell)</p>
<p>Village of Abbey Council</p>	<p>Kent Haggart (Mayor) Rhonda Dayton Les Furseth</p>	<p>306-587-7003 (Kent Cell) 306-741-5379 (Rhonda Cell) 587-7870 (Les Cell)</p>
<p>Village of Lancer Council</p>	<p>Rob Deford (Mayor) Jena Andreas Jessi Keenleyside</p>	<p>306-587-7732 306-587-3352 306-671-0068</p>
<p>Abbey and Wheatland Colonies</p>	<p>Abbey Wheatland</p>	<p>306-689-2231 (Abbey) 306-587-7959 (Arne Wipf) 306-587-2458 (Wheatland)</p>
<p>Phoning Coordinators</p> <ul style="list-style-type: none"> -Phone as Required 	<p>Rhonda Dayton Kent Haggart</p>	<p>306-741-5379 306-587-7003</p>
<p>Communication Coordinator</p> <ul style="list-style-type: none"> - Inform Province of emergency and request assistance as required - Prepare news release to inform media and field all media inquiries - Coordinate interviews with Reeve/others requested 	<p>Karen Paz</p>	<p>306-689-2281 (RM Office) 306-587-3266 (Cell)</p>

Transportation Coordinator - Coordinate transportation of residents and persons within the RM to the designated Evacuation Centre, as required	Byron Weedon	306-587-3323
Supplies Coordinator -Acquire necessary supplies as requested	Rick Biensch	306-717-4335
Evacuation Coordinator - Advise Facility Coordinator of need to open Evacuation Centre - Advise Transportation Coordinator of possibility of need to transport people - Coordinate informing residents of necessary evacuation	Perry Andreas	306-583-9000
Facility Coordinator - Coordinate opening and readying of Evacuation Centre - Coordinate registration of people being received at Evacuation Centre - Coordinate meals and other needs for persons at Evacuation Centre	Paulette Heard	306-587-7340
Health - Cypress Health designated individual to coordinate health personnel for emergency incident (i.e. EMS, medical health, mental health, etc.)	Fay Powell	306-587-7566
RCMP - Coordinate any policing requirements for the emergency incident - Includes security	RCMP Detachment	306-628-4600 (Leader Detachment) 306-778-4870 (Swift Current Detachment)
Fire - Coordinate any necessary fire response to an emergency incident	Simon Button (Fire Chief) Perry Andreas (Deputy Fire Chief) Kelly Bradford Fire Rangers: Bryan Clary Josh Hughes Jamie Lescard Todd Larmour	306-774-5267 306-583-9000 306-741-8444 306-741-8171 306-741-8169 705-816-2404 639-920-7022
Emergency Committee	Jenn Biensch Mark Hughes	306-291-7415 306-741-1779

-Responsible for all facets of the emergency response plan	Perry Andreas Rick Biensch Byron Weedon Simon Button Kelly Bradford Karen Paz Krystal Graham	306-583-9000 306-717-4335 306-587-3323 306-774-5267 306-741-8444 306-587-3266 306-741-7734
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6. On-Site Operations Group

DESIGNATION & DUTY	NAME	Contact
Site Commander -Commands emergency on site and communicates with EMO Coordinator providing updates, informing of needs, etc.	Depends on emergency	Fire-Simon Button 306-774-5267
Police - On-site commander when circumstances dictate - Security at the emergency site - Temporary morgue if required - Assist in the evacuation of people		306-628-4600 (Leader Detachment) 306-778-4870 (Swift Current Detachment)
Fire - On-site commander when circumstances dictate - Assistance in the evacuation of people. - Initiate mutual aid if required	Chief Simon Button	306-774-5267 (Cell)
Doctor - Medical & pharmaceutical supplies	Cabri Medical Clinic Leader Medical Clinic Dirks Pharmacy Leader	306-587-2286 306-628-5510 306-628-3744
Ambulance		911

- Medical supplies & transportation of patients as required		
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7. Operations

7.1 Policy

The RM of Miry Creek must depend entirely upon its own resources during the initial impact of an emergency.

Provincial and/or Federal assistance will be obtained through established channels only after local resources have been fully committed or when it is clear that local resources will be inadequate.

7.2 General Procedures

Initially Municipal Services will respond to an event. If this event is beyond their capability to handle, the On-site Commander will notify the EMO Coordinator.

The EMO Coordinator will initiate the plan, if required and will contact the Reeve and Phoning Coordinator.

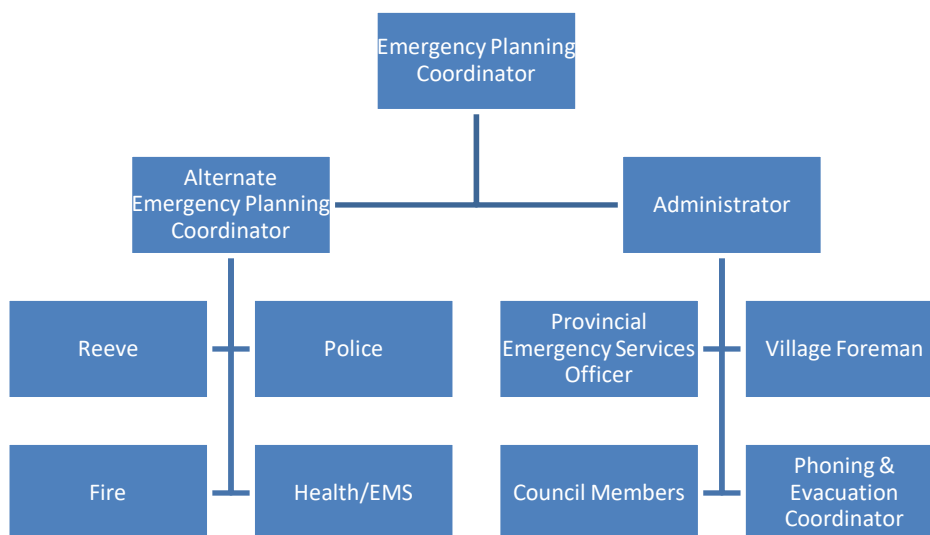
8. Communication Procedures

Whenever the potential for an emergency situation arises, all members of the Emergency Operations Centre Team should be notified. This means they are made aware that the Community Emergency Plan may be implemented, and that they may be required to assist in the emergency.

Once the need for the Community Emergency Plan has been determined, the telephone fanout will be initiated by the Emergency Planning Coordinator, and the Community Emergency Plan will be activated.

The emergency alerting calls will be made to individuals/agencies listed in the telephone fanout chart below. The caller will first identify themselves and then give the information as provided by the member of the Emergency Operations Control Group who activated the Emergency Operations Plan. Each caller is responsible for calling their designated contacts following the chart. If the caller is unable to reach one or more of their designated contacts, he/she must call the contact(s) on the next level of the chart.

In the event individuals cannot be notified by telephone, all members of the Emergency Operations Centre Team are to proceed to the Operations Centre (RM of Miry Creek Office) immediately. Battery-operated radios will be used for updates and possible instructions.



8.1 Systems

8.1.1 Evacuation Centre to Emergency Control Centre.

The Emergency Co-ordinator will instruct the Facility Coordinator to dispatch radios or cell phones to link Evacuation Centre (Option 1: ABC Centre, Options 2: Lancer Hall, Option3- Abbey Arena) to the Emergency Control Centre (RM of Miry Creek Office).

8.1.2 Placing bulletin's in strategic places and going door-to-door.

8.1.3 Megaphone

8.1.4 Radio

8.2 Information

Information released must be precise as to the nature of the emergency, the dangers involved and the actions to be taken.

8.2.1 Public Information

The Communication Coordinator will advise the Radio Station that an emergency exists and will confirm arrangements for the dissemination of information to the citizens and general public.

8.2.2 Media Information

The Communication Coordinator or his/her designated officer will authorize all information to be released to the news media.

8.3 Records

All communications, correspondence and activities will be recorded and retained for future reference by all persons involved.

9. Evacuation and Re-entry

9.1 Evacuation Procedures

- General

In the event that it is necessary to evacuate people; Warning, Transportation and Security procedures must be observed.

- Warning

The Communication Coordinator will be ensure that:

- a) Precise information is disseminated to the general public as to the danger involved and actions to be taken.
- b) Group Residences in the affected area are notified
- c) Reception communities are notified

- **Transportation**
It is anticipated that the majority of people will provide for their own transportation (where applicable). The Transportation Coordinator will make arrangements to evacuate persons without transportation.
- **Security**
During the emergency period requiring evacuation, the Police will be responsible to secure the area.

9.2 Re-Entry Procedures

Re-entry will be initiated as quickly as possible but not before local and provincial authorities are satisfied all appropriate preparations have been made such as the restoration of utilities and essential services to homes and commercial establishments.

10.Reception

10.1 Reception Procedures

The Facility Coordinator will notify the Reception Assistant to be at the Evacuation Centre (Abbey Community Centre – option 1; Lancer Community Hall – option 2, Abbey Arena – option 3, Abbey/Lancer Churches-option 4) to receive and accommodate evacuees.

10.2 Evacuation Centre

Events in the neighboring communities may necessitate the reception of evacuees by the Municipality.

An Evacuation Centre will be established to register and receive evacuees and assign them to emergency accommodations.

10.3 Accommodation and Meals

The Facility Coordinator will work with the Supplies Coordinator to initiate a plan for accommodations and meals.

Accommodations and Meals

ABC Centre-Option 1	Jenn Biensch	291-7415	
Lancer Hall-Option 2	Karen Hartman	587-7736	
Abbey Arena-Option 3	Justin Duncan	587-7755	
Abbey Hotel	Sally Menda	689-2899	
Sunrise Inn Motel Cabri	Donna Heron	587-2433	
House of Heart Cabri	Paulette Gehl	587-2350	587-2305
Cabri Hotel		587-2400	
Leader Motel		628-4444	

11. Resources

911 Call Centre	Call Centre Prince Albert	866-404-4911	953-4211
Aircrafts	Rick Heard- Water Bombers Kelly Bradford Jim Clary Curtis Smith Aubrey Day Wes Nuefeld Trevor Waite	741-1969 741-8444 689-2919 587-7188 587-7474 628-4305 587-7723	
Airport	Swift Current Airport	778-4803	
Ambulance Services	St Johns Ambulance Regina Local Ambulance Dispatch	888-273-0003 911	522-7226
Animal & Livestock Services	South West Animal Health Centre Horseshoe Vet Clinic Associate Pet Hospital	773-4121 773-7171 773-7899	
Abbey Arena	Justin Duncan	587-7755	
Blankets, Pillows	Abbey Hotel Abbey's Attic Cabri Hotel	689-2899 291-7415 587-2400	
Building Material Supplies	Co-op Cabri Swift Building Supplies	587-2555 773-5307	
Buses	Chinook School Division Nicole Jamieson Jason Jackson Julie Pederson	778-9200 587-7620 587-7622 750-0934	
Catering Services	Cabri Hotel House of Heart Cafe Co-op Cabri Abbey Hotel Hazlet Cafe Halftime Huddle Leader	587-2400 587-2350 587-2625 689-2899 774-5516 628-9999	
Clergy Assistance	Abbey United Church Cabri United Church	587-3166 587-2203	

	Cabri Roman Catholic Church	587-2889	
	Cabri Full Gospel Church	587-2540	
	Lancer Catholic Church	689-2962	
Construction Equip. Suppliers - Trucks, water tankers, track hoes, loaders, etc.	Ed Haggart	587-3500	
	Abbey Colony	689-2231	
	Arnold Groves	587-7103	
	Doug Kennedy	587-2622	587-2482
	Kelly Pawluk	587-2871	587-2916
	Robert Heron	587-2862	
	Bob Kirkpatrick	587-2603	
	Brad Levorson	587-2387	
Coroner	Denise Levorson	587-7459	
Elected Officials	Jeremy Patzer- MP Doug Steele-MLA	778-4480 672-1755	
Evacuation Centre	ABC Centre Lancer Hall	291-7415 587-7736	
Fire Services	Miry Creek Simon Button Cabri Riverside	774-5267 587-2500 626-3255	
Fuel Distributors	Co-op	689-2464 587-2555	
Funeral Homes	Parkside Memorial Swift Current Funeral Home Warren's Funeral Home	773-2931 773-8355 773-8831	
Gas Companies	Plains Midstream TC Energy	866-875-2554 888-982-7222	
Generators/Lavatories	Limitless Rentals Cabri Robertson Rentals	587-7117 773-8885	
Health Services/Hospital	Prairie Health Centre Leader Hospital Swift Current Hospital Cypress Health Region	587-2623 628-5500 778-9400 778-5100	
Landing Strips	Cabri Runway ¼ Mile W on West Street Leader Runway NE 14-22-26 Smith NE 32-19-201 Bradford NW 21-21-21 Heard NE 09-19-21	587-2500 628-3868 587-7188 741-8444 587-7558 741-1969	

	Waite SW 16-17-18	587-7723	
Local Stores	Cabri Co-op Leader IGA	587-2625 628-3851	587-2681
Media Services	Swift Current Online Swift Current Booser Western Producer Star Phoenix Leader Post CTV Regina Global Saskatoon Eagle 94.1 Swift Current Magic 97.1 Swift Current Country 104.9 Kindersley	773-6397 773-9321 665-3522 657-6230 781-5212 569-2000 800-307-1999 773-4605 773-6397 463-2692	
Pharmacy & Medical Clinic	Cabri Medical Clinic Dirks Pharmacy Pharmasave Swift Current Walmart Swift Current COOP Pharmacy Swift Current	587-2286 628-3744 773-7261 778-3780 778-8821	
Police	Leader RCMP Swift Current RCMP	628-4600 778-5550	
Public Works Shop	Village of Abbey Village of Lancer	774-5267 315-2297 587-7537	
Radio Equipment	RM of Miry Creek		
Rail Lines	Great Sandhills Railway Leader	628-4774	
Red Cross	Canadian Red Cross	888-800-6493	721-1600
RM Crew/Staff	Scott Carpenter Steve Coombes Dale Cates Cole Hartman Les Furseth	831-2312 587-7756 587-7447 587-3663 587-7870	
Sandbags	Prairie Sandbags Regina	596-1474	
Sanitation Tankers	Bob Kirkpatrick Lane and Jill Erickson	587-2603 587-7835 623-4355	
Service Clubs	Abbey Legion Cabri Lions Hazlet Lions	587-7755 460-7476 672-7318	
Schools	Cabri School Leader School Chinook School Division Hazlet School	587-2229 628-3895 778-9200 678-2133	
Special Care Facilities	Prairie Health Centre	587-2623	

	Senior Housing- Cabri	587-2500	
	Seniors Housing-Abbey	587-7615	
	Home Care	587-2921	
Transportation Services	Handi Van	587-2623	
	Aircraft-Curtis Smith	587-7188	
	Aircraft- Rick Heard	689-2882	
	Bus-Byron Weedon	587-3323	
	15 Passenger Van-Pat Prentice	587-7601	
	Bus-Nicole Jamieson and Jason Jackson	587-7620 587-7622	
Towing	Kim Gehl	587-2615	587-2305
	Brian Horst	587-2756	587-2372
	Low Cost Towing Swift Current	773-5422	
Utilities- Crown	Sask Energy	888-700-0427	
	Sask Power	888-757-6937	
	Sasktel	800-727-5835	
Water	Bono Holdings	587-7600	
	Prairie Gold Water	622-2645	
	Crystal Fresh Drinking Water	778-2388	
Welding Trucks	Colin Haggart	587-7224	
	BJ Foy	587-7841	
	Gary Wagner	689-2627	
	Tanner Peterson	587-7903	

SECTION 2: Emergency Preparedness

Don't wait for an emergency to happen. There are simple things you can do now to prepare yourself and your loved ones. Read and complete this guide, make your plans and prepare your kit.

Emergency Preparedness: Know the Risks. Make a Plan. Get a Kit
Disasters and emergency events have shown the need for individuals to be prepared to look after themselves, their families and pets for a minimum of 72 hours.

1. Sources of Emergency Information

Government of Canada Emergency Preparedness Information

www.getprepared.gc.ca

Environment Canada Weather Office

[Weather Information - Environment Canada](#)

Local weather updates are available from Environment Canada.

SK Public Safety Agency

www.saskpublicsafety.ca

Safe Canada

www.safecanada.ca

Comprehensive federal, provincial, territorial and municipal safety information for all citizens.

Canadian Red Cross

www.redcross.ca

Prepare for Life. Learn how to prevent injuries and to think, react and improvise in emergency situations from the world leader in First Aid and Disaster Preparedness – the Canadian Red Cross.

St. John Ambulance

www.sja.ca

Saving Lives – At work, home and play. As Canada’s standard for excellence in first aid and CPR services, St. John Ambulance offers innovative programs and products, ensuring Canadians receive the best quality training and expertise.

Salvation Army

www.SalvationArmy.ca

The Salvation Army brings relief to people around the world through its emergency and disaster services. Ready to deploy its resources at very short notice, our disaster units immediately work to reduce physical harm and help victims regain control of their lives.

2. Emergency Kits

<https://www.getprepared.gc.ca/cnt/kts/bsc-kt-en.aspx>

You may have some of these basic emergency kit items already. The key is to make sure they are organized, easy to find and easy to carry (in a suitcase with wheels or in a backpack) in case you need to evacuate your home. Whatever you do, don't wait for an emergency to happen. Think of ways that you can pack your emergency kit so that you and those on your emergency plan can easily take the items with you, if necessary. Be prepared to be self-sufficient for at least 72 hours. You may need to be without power or tap water.

What to include:

- Food (ready to eat that won't spoil) and water (2-4 litres per person per day)
- Can opener
- Flashlight and batteries, headlamp
- AM/FM radio (crank or battery)
- Medication/s
- Seasonal clothing
- Blanket
- Pen and notepad
- Cell phone charger
- Personal toiletries

- Small first aid kit
- Extra pair of glasses or contacts
- Cash in small bills (ATMs and Debit/Credit machines may not work or be available)
- Local map
- Whistle
- Copies of important documents, family photos, etc. Consider storing copies on a USB stick, online or giving photocopies to an out-of-town friend or relative
- Extra keys for vehicle and home
- A copy of your emergency plan and contact information

Recommended additional items

- Two additional litres of water per person per day for cooking and cleaning
- Candles and matches or lighter (Place candles in sturdy containers and do not burn unattended)
- Change of clothing and footwear for each household member
- Sleeping bag or warm blanket for each household member
- Utensils
- Garbage bags
- Toilet paper
- Household chlorine bleach or water purifying tablets
- Basic tools (hammer, pliers, wrench, screwdrivers, work gloves, dust mask, pocket knife)
- Small fuel-driven stove and fuel (follow manufacturer's directions and store properly)
- Hand sanitizer or moist towelettes
- Zip-lock bag (to keep things dry)

Check your kit twice a year to ensure contents are up to date. Re-stock as needed.

Consider making a basic car kit that stays in the vehicle that includes:

- Food that won't spoil such as energy bars
- Water
- Blanket
- Extra clothing and shoes

- Candles and matches
- First aid kit with seat belt cutter
- Warning lights or road flares
- Small shovel, scraper and snowbrush
- List of contact numbers
- Sand, salt or cat litter
- Antifreeze, windshield washer fluid
- Tow rope and booster cables
- Fire extinguisher
- Roadmaps, whistle and flashlight

Special Considerations and addition will be needed for:

- Items for babies and small children—diapers, formula, bottles, baby food, comfort items
- Medical supplies and equipment

Pre-packaged kits can be purchased from the Canadian Red Cross at www.redcross.ca

3. Emergency Preparation for Pets

If you are forced to leave your home, it's important to remember to take your pet(s) with you. Leaving pets behind, even if you try to make a safe place for them, is not the best option. Unfortunately, most emergency shelters can't accept pets, except for service animals such as dogs for the visually impaired, so you must plan ahead.

Start with relatives or friends outside your area, boarding kennels and vet clinics (remember that vaccination records may be required) that could shelter your animals during an emergency. Some motels and campgrounds allow pets too.

Once you have compiled a list remember to put a copy in your emergency kit. While you're at it include pet supplies (leash, portable kennel, food, and water).

If you have advance warning of a possible event or severe storm, keep your pets inside with you so you won't have to look for them if you are forced to leave your home.

Make sure your pets are wearing collars and identification tags.

4. Evacuations

Local Authority Evacuation Orders

Ordering an evacuation of all or part of an emergency area is a very serious step and requires detailed planning. In Saskatchewan, the Emergency Planning Act (1989) permits the head of a local authority to declare a Local Emergency, and that allows the local authority to order an evacuation should it be absolutely necessary. There are several other statutes (Fire Services Act, Wildfire Act and the Public Health Act) that can be used to order an evacuation.

When it is determined that an evacuation is required, the warning must be timely and accurate. While the main concern is the preservation of life, those displaced from their homes or businesses may be experiencing inconvenience, anxiety and fear.

Removing people from their homes and livelihoods must not be taken lightly. People will already be under duress during an emergency; however, public safety must be first. It is a delicate balancing act.

Evacuation Process

Stage 1 - Evacuation Alert

Authorities will alert the population at risk of the potential for evacuation because of the danger of possible loss of life and they should be prepared to evacuate the area. This warning will be transmitted by some or all of the following:

- Door-to-door campaign with pamphlets/letter delivered
- Radio and/or television broadcast
- Sirens and mobile public address announcements
- Telephone calls
- Electronic media (Sask Alert app/internet/social media)

Note: even at this stage, plans will be in place to move handicapped persons, vacationers, and voluntary evacuees. You should also consider readying extra supplies (clothes, shoes, sleeping bags or blankets, personal items (toiletries), playing cards and games for children) to supplement your emergency kit.

Stage 2 - Evacuation Order

The population at risk is ordered to evacuate the area specified in a formal written order. This is an order and as such does not allow for any discretionary decision on the part of the population at risk. They must leave the area immediately. The police will enforce the Evacuation Order. The Evacuation Coordinator will initiate a fan out chart that notifies the Evacuation Captains of applicable information. The persons listed in the fan out chart may recruit other individuals to assist them with the process. Each evacuation captain will then phone/visit each person in their designated division/community to inform them of the evacuation and will keep a record of addresses where notification was given and the number of people accounted for. Once the designated individual has completed their duties, they shall provide the records to the Evacuation Coordinator.

Evacuation Coordinator		Perry Andreas	306-583-9000 (Cell)
Evacuation Captains	Division 1	Murray Heron	306-587-7876 (Cell)
			306-587-2976 (Home)
	Division 2	James Haggart	306-587-7182 (Cell)
	Division 3	Perry Andreas	306-583-9000 (Cell)
		Derek Andreas	306-598-3090 (Cell)
	Division 4	Byron Weedon	306-587-3323 (Cell)
	Division 5	Rick Biensch	306-717-4335 (Cell)
Division 6	Lindsay Nobbs	306-587-7484 (Cell)	

		306-689-2731 (Home)
Shackleton	Nikki Napper	306-587-7177 (Cell)
Wheatland Colony	Ben Waldner	380-1114
Abbey Colony		
Abbey	Jody Lussier	306-750-7473 (Cell)
Lancer	Jena Andreas	306-587-3352

This warning will also be transmitted by some or all of the following:

- Radio and/or television broadcast
- Sirens and mobile public address announcements
- Electronic media (Sask Alert app/internet/social media)

The area in question will have controlled access and that a pass may be required to regain access to the area.

Evacuation orders

Authorities will not ask you to leave your home unless they have reason to believe you are in danger.

- *If you are ordered to evacuate, take your emergency kit, essential medications, copies of prescriptions and cellular phone with you, if you have one.*
- *If you have time, call or e-mail your out-of-town contact. Tell them where you are going and when you expect to arrive. Once you are safe, let them know. Tell them if any family members have become separated.*
- *If you have time, leave a note telling others when you left and where you are.*
- *Shut off water and electricity if officials tell you to.*

- *Leave natural gas service “on” unless officials tell you to turn it off. (If you turn off the gas, the gas company has to reconnect it. In a major emergency, it could take weeks for a professional to respond. You would be without gas for heating and cooking).*
- *Take pets with you.*
- *Lock your home*

Stage 3 - Rescind

An evacuation order or alert is rescinded when it is determined to be safe for residents to return home. An evacuation order may be reinstated if a threat returns. These reentry criteria will be communicated to evacuees by:

- Radio and/or television broadcast
- Telephone calls
- Electronic media (Sask Alert app/internet/social media)
- Pamphlets, letter or signage at reception centers

5. Reception Centers

Reception centers are sites (staffed by Emergency Social Services [ESS] or volunteers) where evacuees may be received during an emergency/evacuation. They may be a facility such as a recreation center, community center, church hall or school - it depends on what is available in the community or what is needed.

Reception centers should be flexible for multipurpose use. Space may be required for use as a gathering and information center, a staging site for volunteer disaster relief workers, a site where insurance adjusters can operate, an emergency daycare center, etc.

Reception Centres are set up in order to provide for essential needs of people affected by an emergency/evacuation.

Emergency Reception Centers are located at:

- The Abbey Business and Community Centre; 336 Cathedral Ave Abbey SK

- Lancer Community Hall; 125 Balaclava St Lancer SK
- Abbey Arena; 402 Monk St Abbey SK
- Centers in neighboring communities may necessitate the reception of evacuees by the Municipality.

6. Shelter-In-Place

In some circumstances - for example, where evacuees would have to travel through a plume of hazardous gases - it may be safer for people to take shelter in their homes, schools or places of work.

If you are advised to shelter in place, follow these instructions:

- Get inside as quickly as possible
- Turn off all heating, ventilation and air conditioning systems. Close vents.
- Close all doors, windows, fireplace flues, vents and other openings. If there are any gaps in the weather stripping, use duct tape, plastic wrap and/or aluminum foil to seal the leaks.
- Close drapes, curtains and shades. Stay away from external windows.
- Use stairwells instead of elevators wherever possible.
- Turn on the radio or television for information. You will be advised what the hazardous material is and what the signs and symptoms of overexposure are.
- Use telephones only if you need immediate emergency assistance. You will be directed how to seek medical help outside the evacuation area.

7. Home Escape Plan

During a fire there is no time to stop and think about an escape route - every second is important. Being prepared before a fire occurs can save your life. Make sure you have a working smoke detector and fire extinguisher. If you live in an apartment or are staying in a hotel, know where the fire alarms are located.

Everyone in your home should know where to find the fire extinguisher. All capable adults and older children should know how to use it.

Make an escape plan and practice it with your family at least once a year. There are four simple steps when making an escape plan:

Step 1: Install working smoke alarms

Smoke alarms save lives

Install a working smoke alarm on every level of your home and outside sleeping areas. For maximum protection install smoke alarms in every bedroom, especially if you sleep with your bedroom door closed. Test your smoke alarms monthly to ensure they are functioning properly. If you require assistance with smoke alarm installation, please contact the Fire Department Chief at 306-774-5267.

Step 2: Draw a floor plan of your home

Make sure you have a safe way to reach the ground

Make an outline of each floor of your home and label each room. Identify at least two exits from each room. Windows can serve as the second emergency exit. If a window is considered an exit, make sure all family members can open the locks and windows easily for a quick escape. Security bars on windows and doors must have a quick-release mechanism to make escape possible.

Step 3: Choose a family meeting place

The meeting place should be a safe distance away from the house. All family members should be taught to report to the meeting place after escaping a fire. One person should go to a neighbor's house or the nearest phone in a safe location to contact 9-1-1 or their local emergency number. Know the emergency telephone number for your area.

Step 4: Schedule a home fire drill

Practice getting out of the house through the various exits by holding fire drills. Practice your escape plan by having a fire drill at least once each year.

Teach children how and when to dial 9-1-1.

What should I do if there is a fire?

Touch test the doors before opening

Get out quickly and safely. When the smoke alarm sounds, immediately start your escape. Do not try to gather possessions or pets.

Check the door. Stay low behind the door, reach up and feel the door and the door handle for heat.

If the door feels cool, brace yourself against the door and open it slowly. If it is safe, leave the building and go directly to your meeting place. If you encounter smoke, crawl low under the smoke. Cleaner air will be near the floor. Once you are out of the building, stay out.

There is nothing more important in your house than you and your family. Go to the meeting place to make sure everyone is safe. Phone 9-1-1 or your local emergency number from a neighbor's house.

If the door feels warm, or you see smoke or flames on the other side of the door, shut the door, and use your second escape route. If you must escape from an upper story window of a multi-level home, make sure you have a safe way to reach the ground, such as a fire escape ladder.

If you are trapped, seal the openings around the door and vents with wet bedding or towels. Call 9-1-1 or your local emergency number and notify the fire department of your location. If it is safe to open a window and there is no smoke, open it to signal and yell for help.

What else should I know?

Plan and practice your fire escape drill.

There are some special situations to consider when developing and practicing your home fire escape plan:

Older Adults

An older adult with limited or restricted mobility should sleep on the ground floor. A special plan should be made to provide assistance to anyone in your house who may have limited or restricted mobility.

Children

Infants and young children will need assistance when escaping from the home. They should be involved with creating and practicing the family home fire escape plan.

People with Physical Disabilities

Anyone with physical disabilities should have their bedroom on the ground floor. A special plan should be developed to provide assistance to them. If a family member has a hearing impairment, special smoke alarms are available.

Public Buildings

Look for exit signs. Knowing your escape route is important - even when shopping, visiting the library, or spending time inside public buildings. If you hear a fire alarm in a public building, follow any instructions given over the public address system. In a hotel, take your room key with you as you may encounter smoke and need to re-enter your room for safety.

8. Red Cross Emergency and Disaster Services

In partnership with first responders, emergency managers, public officials, and in collaboration with other voluntary sector organizations, the Canadian Red Cross may provide emergency and disaster services such as emergency lodging, reception and information, emergency food, emergency clothing, personal services and family reunification services. If you have been affected by a personal disaster, such as a house fire, contact us at 1-888-800-6493. Otherwise, contact your closest service location for general enquiries.

Branch and Service	Address	Contact
Swift Current Service Area Emergency and Disaster Services	Please contact us to find out more about the programs and services	Tel: (306) 721-1614

Inquire at your workplace, your child's school or daycare about their emergency plans. Find out about their evacuation plans and how they will contact family in an emergency. Make sure that you keep all relevant contact information up to date at work and at your child's school or daycare, and make sure any people designated to pick up your child are familiar with your emergency plan.

Think of your neighbors. Identify anyone who may need assistance during an emergency and discuss a plan with them and other neighbors. For instance, help them prepare an emergency plan and emergency kit, and arrange to check in on that person during an emergency, like a power outage.

Appendix A

EMERGENCY CONTACT INFORMATION

Photocopy this list. Put a copy close to your telephone. If possible, program these phone numbers into your home phone and cell phone.

Local emergency numbers

Fire, police, ambulance: 9-1-1 (where available)

Other:

.....

Non-emergency numbers

Police:

.....

Fire:

.....

Health Clinic:

.....

Other contact numbers:

.....

.....

Vet/Pet Boarding Contacts

..... Phone:

..... Phone:

Out-of-town contact*Name:*

.....

Home phone:

.....

Work phone:

.....

Cell phone:

.....

E-mail:

.....

Home address:

.....

.....

Family Contacts**FAMILY**

Name:

Home phone:

Work phone:

Cell phone:

E-mail:

Home address:

.....

FRIEND / NEIGHBOUR

Name:

Home phone:

Work phone:

Cell phone:

E-mail:

Home address:

.....

Name:

Name:

Home phone:

Home phone:

School phone:

Work phone:

Cell phone:

Cell phone:

E-mail:

E-mail:

Home address:

Home address:

.....

.....

.....

.....

Family Doctors

Patient's name:.....

Doctor's name:Phone:

Patient's name:.....

Doctor's name:Phone:

Appendix B
RELEVANT INFORMATION

Emergency exits from home:

.....
.....

Safe meeting place near home:

.....
.....

Escape route from neighborhood:

.....
.....

Health information:

.....
.....

Medications and medical equipment:

.....
.....

Grab-and-go bag location:

.....

Older children and adults should know how to turn off your home's water, electricity and gas. Make large, easy-to-see signs for water and gas shut-offs as well as for the breaker panel or fuse box.

Fire extinguishers

Location:

.....

Water valve:

Location:

.....

Shut-off instructions:

.....

Utility company phone number:

.....

Electrical box

Location:

.....

Utility company phone number:

.....

Gas valve

Location:

.....

Shut-off instructions (only shut off gas when authorities tell you to do so):

.....

Utility company phone number:

.....

Floor drain

Location:

.....

(always ensure it is clear of boxes, clothes or furniture, in case there is a flood)

Appendix C

EMERGENCY INSTRUCTIONS

When to call 9-1-1 (where available)

- *Report a fire.*
- *Report a crime.*
- *Save a life.*

For non-emergency calls, use the numbers listed in your local phone book for police, fire and paramedic services.

Teach children how and when to dial 9-1-1. Teach children how to call their out-of-town contact person. Ensure your children know where the emergency kit is located.

In case of a major emergency

- *Follow your emergency plan.*
- *Get your emergency kit.*
- *Make sure you are safe before assisting others.*
- *Listen to the radio or television for information from authorities. Local officials may advise you to stay where you are. Follow their instructions.*
- *Stay put until all is safe or until you are ordered to evacuate.*